

Fall Planning & Zoning Training

COURSES/DESCRIPTIONS

Minute Taking and Other Duties of Planning Board and ZBA Secretaries

The responsibilities of secretaries of local planning boards and zoning boards of appeals range from accepting applications, to maintaining and archiving records—and everything in between, including issuing notices and transmitting communications on behalf of their boards. The more effective the board secretary at these tasks, the more efficient local development review and approval will be. This course explores the essential duties of secretaries to planning boards and zoning boards of appeals, as well as best practices.

Blight: Strategies and Tools for Local Governments

Vacancy and blight can wreak havoc on our neighborhoods and local government finances. This course examines the economic, environmental, social, and public health implications of vacancy, with the goal of offering local officials the tools, strategies and funding opportunities to reduce vacancy in their own communities. The course includes case studies and strategies that local governments in New York State have been using to combat blight, including the use of land banks.

Enforcement of Zoning and Other Local Laws

Municipalities have various regulations that are an extension of their police power that aren't necessarily enforced by the police—zoning, property maintenance, and noise regulations, for example. This session reviews how these regulations are enforced, with discussion of the relationship between the enforcement officer and the review boards, the effect of an appeal of an enforcement action to the zoning board of appeals, and judicial enforcement of violations.

AGENDAS

WEDNESDAY, NOVEMBER 7, 2018

SOUTHERN TIER WEST BOCES CENTER
4039 ROUTE 219, SUITE 100, SALAMANCA, NY

- 3:30—4:00 PM Registration
- 4:00—5:00 PM Minute Taking & Other Duties of Planning Board and ZBA Secretaries
- 5:00—5:15 Break
- 5:15—6:45 PM Blight: Strategies & Tools for Local Governments
- 6:45—7:00 PM Break
- 7:00—8:30 PM Enforcement of Zoning and Other Local Laws

THURSDAY, NOVEMBER 8, 2018

JAMESTOWN COMMUNITY COLLEGE
CARNAHAN BUILDING, THEATER
525 FALCONER STREET, JAMESTOWN, NY 14701

- 9:30—10:00 AM Registration
- 10:00—11:00 AM Minute Taking & Other Duties of Planning and ZBA Secretaries
- 11:00—11:15 AM Break
- 11:15—12:30 PM Blight: Strategies & Tools for Local Governments
- 12:30—1:30 PM Lunch
- 1:30—2:45 PM Enforcement of Zoning and Other Local Laws

REGISTRATION FORM PLANNING & ZONING TRAINING

REGISTRATION FEE: \$25 CAP Members;
\$35 Non-CAP Members; \$40 at the door

PLEASE REGISTER BY NOVEMBER 1, 2018

NAME: _____

MUNICIPALITY: _____

TITLE: _____

PHONE: _____

E-MAIL: _____

Please indicate which class you will attend:

____ Wednesday, November 7, 2018

____ Thursday, November 8, 2018

Payment Amount:

____ \$25 CAP Member

____ \$35 Non-CAP Member

____ \$40 at the door

Please mail this registration form with payment to:

Southern Tier West

4039 Route 219, Suite 200, Salamanca, NY 14779

ATTN: Sarah Phearsdorf

or register online at www.southerntierwest.org

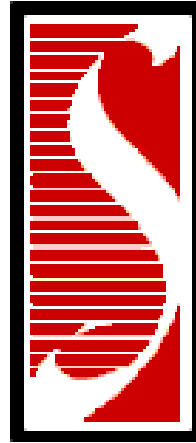
If you have any questions, please contact

Sarah Phearsdorf at (716) 945-5301 ext. 2200

or e-mail sphearsdorf@southerntierwest.org

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Southern Tier West
Regional Planning & Development Board
Center for Regional Excellence
4039 Route 219, Suite 200
Salamanca, NY 14779



SOUTHERN TIER WEST

PLANNING & ZONING TRAINING

NOVEMBER 7, 2018

3:30—8:30 PM

Southern Tier West BOCES Center
4039 Route 219, Suite 100
Salamanca, NY 14779

AND

NOVEMBER 8, 2018

9:30 AM—2:45 PM

Jamestown Community College
Carnahan Building, 525 Falconer Street
Jamestown NY 14701

CREDITS:

Planning & Zoning (PZ) Members and Code Enforcement Officers (CEO) can earn 4 hours of credit for attending 1 day of training. CEO's will be provided a Certificate of Attendance for participating and a form that must be filled out and submitted to NYS Division of Codes to obtain your credits. For further information, please visit <http://www.dos.ny.gov/DCEA/TrainingRegs.html>.

SPEAKERS:

Paula Gilbert

Local Government Specialist 1

New York State Department of State



Patricia Burke

Local Government Specialist 1

New York State Department of State

