

SOUTHERN TIER WEST REGIONAL PLANNING & DEVELOPMENT BOARD

MINUTES – OCTOBER 20, 2017

The regular monthly meeting of the Southern Tier West Regional Planning & Development Board was held on October 20, 2017 at Moonwinks Restaurant in Cuba, New York.

Board Members

Jerry Scott
Kier Dirlam, Vice Chairman
Chuck Jessup
Deb Root
Robert Keis, Chairman
Crystal Abers
Chuck Couture
Jay Gould
Vince Horrigan

Representing

Allegany County
Allegany County
Allegany County
Allegany County
Cattaraugus County
Cattaraugus County
Cattaraugus County
Chautauqua County
Chautauqua County

Others Attending

Don McCord
Richard Zink
Sarah Phearsdorf
Halley Kottwitz
Jonathan Mayr

Representing

Chautauqua County
Staff
Staff
Staff
Staff

Chairman Keis called the meeting to order at 1:00 p.m. Introductions were made, and a sign-in sheet was circulated.

Minutes of the Previous Meeting

Chuck Couture made a motion to accept the September 21, 2017 minutes as distributed. Vince Horrigan seconded the motion and it carried.

Correspondence

There was no correspondence.

Project Review Report

Jerry Scott moved to acknowledge receipt of the Project Review Report, Joe Galati seconded the motion and it carried.

Executive Director's Report

1. Federal Update

The Senate passed the budget at level funding for the next fiscal year. The house still needs to consider the budget and decide if they are going to make changes to or pass it as is.

2. Angel Fund Update

STW received approval from ARC to proceed with the Angel Fund Consultant R.A.I.N. Source Capital. STW will proceed with implementation after receiving the engagement letter. A motion was needed to enter into an agreement with R.A.I.N. Source Capital for this purpose. Kier Dirlam so moved, Chuck Couture seconded the motion and it carried.

3. LUCA – Local Update of Census Addresses

STW staff reached out to every municipality in the region inquiring as to their participation in the LUCA process.

Maps indicating who will participate were included in the Board packets. Approximately 60 municipalities responded that they were interested and needed assistance in changing over to LED lighting for their town.

4. Cemetery Initiative

STW staff has been working on the framework to assist towns and villages with cemetery management. Based on the time needed to properly perform the work, STW will work with the STW Foundation to fund any needed infrastructure or equipment needs.

5. CEDS

The 2017 CEDS Document was posted to the STW website for review and public comment. A motion was needed for the Board to approve the document, so it can be submitted to the proper agencies. Vince Horrigan so moved, Chuck Couture seconded the motion and it carried.

Southern Tier West Program Report

Executive Director Richard Zink reported on the following STW programs: Local Government, Broadband, Entrepreneurial Development, NYSERDA – Clean Energy Communities, SARA Records Management, and STEDO.

Committee Reports

1. STERA

Richard Zink reported that STERA met on October 17, 2017. Overall the railroad is doing well this year.

Public Comment

There was no public comment.

Old Business

There was no old business.

Audit Abstract

Jerry Scott made a motion to approve the September Audit Abstract. Jay Gould seconded the motion and it carried.

Next Board Meeting

The next monthly meeting of the Southern Tier West Board of Directors will be held on December 21, 2017 at the Southern Tier West Offices. There will not be a November meeting.

Vince Horrigan announced that this would be his last Board meeting – he enjoyed being on the STW Board and he was commended for his participation on the Board.

Adjournment

Jay Gould made a motion to adjourn, Crystal Abers seconded the motion and it carried.

sjp