

SOUTHERN TIER WEST REGIONAL PLANNING & DEVELOPMENT BOARD

MINUTES – OCTOBER 15, 2009

A Southern Tier West Board Retreat was held on October 15, 2009 at 9:00 a.m. at the Center for Regional Excellence in Salamanca, New York. The following persons were in attendance:

Board Members

Jerry Scott
Sue Myers
Ted Hopkins
Joseph Eade
Robert Keis, Vice Chairman
Crystal Abers
Chuck Couture
James Cooper, Chairman
Bill Daly

Representing

Allegany County
Allegany County
Allegany County
Cattaraugus County
Cattaraugus County
Cattaraugus County
Cattaraugus County
Chautauqua County
Chautauqua County

Chairman Cooper called the meeting to order at 9:00 a.m.

Action Needed

Approval was needed for a Memorandum of Understanding between Southern Tier West and the Canaseraga Central School District, Cattaraugus Little Valley School District, and Randolph Academy Free School District for the purpose of completing an analysis of the school districts' records management programs.

Pamela Brown, Records Management Coordinator, Jamestown Public Schools Records Center & Archives will conduct the analysis for us. Approval is also needed to contract with the Jamestown City School for her work.

Bob Keis so moved, Chuck Couture seconded the motion and it carried.

sjp