

SOUTHERN TIER WEST REGIONAL PLANNING & DEVELOPMENT BOARD

MINUTES – JULY 18, 2013

The regular monthly meeting of the Southern Tier West Regional Planning & Development Board was held on July 18, 2013 at the Center for Regional Excellence, Salamanca, New York. The following persons were in attendance:

Board Members

Jerry Scott
Sue Myers
Kier Dirlam
Fred Sinclair
Bob Keis, Chairman
William King
Joe Eade
Chuck Couture
Greg Edwards, Secretary
Stephanie Kiyak
Joe Galati

Representing

Allegany County
Allegany County
Allegany County
Allegany County
Cattaraugus County
Cattaraugus County
Cattaraugus County
Cattaraugus County
Chautauqua County
Chautauqua County
Chautauqua County

Others Attending

Nancy Williams
Richard Zink
Ginger Malak
Nicole Nyznyk
Kim LaMendola
Patrick O’Connell
Max Easton
Tom Barnes
Sarah Phearsdorf

Representing

Seneca Nation of Indians
Staff
Staff
Staff
Staff
Staff
Staff
Staff
Staff

Chairman Keis called the meeting to order at 9:00 a.m. Introductions were made and a sign-in sheet was circulated.

Minutes

Bill King made a motion to accept the June 20, 2013 minutes as distributed. Joe Eade seconded the motion and it carried.

Correspondence

There was no correspondence.

Project Review Report

There were no new project review reports.

Executive Director's Report

1. Appalachian Regional Commission

The House measure provides \$70.3 million for ARC's non-highway programs for FY14. This compares with the post-sequester amount of \$64.6 million that ARC has for FY13. The Senate Appropriations Committee approved its version of the bill, but the full Senate has not yet considered it. The Senate measure provides \$68.2 million for ARC.

2. Stormwater Management

Southern Tier West was informed that ARC signed the Stormwater Management Program and should receive the contract within the next few weeks. This program features a conference on Stormwater Management in October and a demonstration site at the Cattaraugus County DPW building.

3. ARC Program Update – Wellsville Water Project

This project is still being reviewed in Albany, and needs to be reviewed by a Smart Growth Committee. Southern Tier West will keep Allegany County informed as to any contact needed to be made concerning this project.

4. Broadband Update

Southern Tier West received a letter of intent for professional services from Allegany County concerning their broadband grant. The letter states the county will provide \$10,800 to Southern Tier West to act as one or three consultants in their project. Authorization was needed to enter into a formal agreement with Allegany County concerning this project. Chuck Couture so moved, Greg Edwards seconded the motion and it carried. Fred Sinclair abstained from the vote.

5. CFA Round for 2013

Southern Tier West has been having in-house discussions concerning the current round and will submit at least two proposals; one for Bemus Point and one concerning the stormwater demonstration site to be located at the DPW building in Little Valley. Ginger has been working with EFC and other advisors in putting the application together.

6. Chautauqua/Cattaraugus Town Highway Superintendents Computer Program

The Southern Tier West Development Foundation approved funding for 39 municipalities to receive laptop computers with Microsoft Office software. This program will be implemented over the next month and staff will work with the superintendents on training programs over the next several months.

7. EDA Project Priorities

The July meeting is when the counties prioritize their projects for submittal in the CEDS document. All counties agreed to keep their lists as is, and will confirm their project priorities with Tom Barnes within ten days.

8. Local Foods

After completion of the feasibility study by consultant Anthony Flaccavento, the most important factors for this program are marketing and capacity building. Southern Tier West will move forward in the direction that is most valuable for our region. Staff is looking for resources to develop programs and services that will build production capacity among farmers and food producers. Increased food production and training in business and market development are important steps leading up to the development of a food aggregation and distribution model, commonly called a food hub.

9. Budget for FFY 2013/2014

Richard presented the budget that was included in the Board packets. Joe Eade moved to approve the budget, Greg Edwards seconded the motion and it carried.

New Business

There was no new business.

Committee Reports

There were no Committee Reports.

Public Comment

There was no public comment.

Audit Abstract

Greg Edwards made a motion to approve the June 17th – July 16th 2013 Audit Abstract. Chuck Couture seconded the motion and it carried.

Next Board Meeting

The August meeting of the Southern Tier West Regional Planning & Development Board will be cancelled, with the next meeting being the Annual Dinner meeting in September. Details will follow.

Adjournment

Joe Eade made a motion to adjourn the meeting at 9:30 a.m., Kier Dirlam seconded the motion and it carried.