

SOUTHERN TIER WEST REGIONAL PLANNING & DEVELOPMENT BOARD

MINUTES – AUGUST 21, 2014

The regular monthly meeting of the Southern Tier West Regional Planning & Development Board was held on August 21, 2014 Cattaraugus County Department of Public Works, Little Valley, New York. The following persons were in attendance:

Board Members

Jerry Scott
Mitchell Alger
Bob Keis, Chairman
Crystal Abers
Norm Marsh
William King
Chuck Couture
Jay Gould
Vince Horrigan
Kevin Sanvidge
Joe Galati

Representing

Allegany County
Allegany County
Cattaraugus County
Cattaraugus County
Cattaraugus County
Cattaraugus County
Cattaraugus County
Chautauqua County
Chautauqua County
Chautauqua County
Chautauqua County

Others Attending

Corey Witkor
Richard Zink
Nicole Nyznyk
Max Easton
Sarah Phearsdorf
Jonathon Mayr

Representing

Cattaraugus County IDA
Staff
Staff
Staff
Staff
Staff

Chairman Keis called the meeting to order at 1:00 p.m. Introductions were made and a sign-in sheet was circulated.

Minutes

Chuck Couture made a motion to accept the June 26, 2014 minutes as distributed. Vince Horrigan seconded the motion and it carried.

Correspondence

Richard Zink read the following correspondence:

1. Letter from Michael VandeVelde, Mayor of the Village of Westfield, thanking STW for support given to the Village for the Westfield Water Pollution Control Facility upgrade project.

Project Review Report

Jerry Scott moved to acknowledge receipt of the Project Review Report, Chuck Couture seconded the motion and it carried.

Executive Director's Report

1. ARC Federal Funding

The Senate Energy & Water Development Appropriations Subcommittee released the text of its bill for FY15. The measure provides ARC's non-highway funding for the coming fiscal year. The bill contains \$80 million for ARC. The report accompanying the bill specifies that of that amount, \$10 million is for a "workforce training program in Southern Appalachia, primarily focused on the automotive supplier industry. The program will benefit economically distressed counties in Southern Appalachia. This funding shall be in addition to any funds otherwise directed to distressed counties."

Earlier this month the House passed its version of the bill, which contains \$80.317 million, with \$10 million of that allocated to continue a program of broadband deployment within distressed counties in Central Appalachia that have been most negatively impacted by the downturn in the coal industry.

Congress is not likely to complete action on the bill before the beginning of the fiscal year. A short-term continuing resolution that would continue most programs at the FY14 funding level is expected to be needed until after the election.

2. CEDS Update

- Tom Barnes has reached out to the County Planning Boards and the IDAs for comments and to update the project lists by the end of July.
- On September 1st, the full document will be completed and presented to the board for review.
- Chautauqua County's top two priority projects to be included into the 2014 CEDS Document: 1) North County Multi Municipal Water District Project and 2) Westfield Wastewater Treatment Plant Upgrade Project.
- Cattaraugus County's top priority project to be included into the 2014 CEDS Document: 1) Exit 24 Sewer Infrastructure Project.
- Allegany County's top two priority projects to be included into the 2014 CEDS Document: 1) Crossroad Infrastructure Project and 2) Alfred Center for Technology Transfer Project.
- Jay Gould made a motion, Chuck Couture seconded the motion and it carried.

3. State Archive and Records Administration

The FY2013-2014 grant of \$49,996 will provide funds to assist six municipalities: including from Chautauqua County – Town of Poland, Town of Pomfret, and the Town of Ripley; from Cattaraugus County – Town of East Otto; from Allegany County – Town of Friendship, and

the Town of Rushford; in digitizing archived and current paper records, which will allow efficient and quick access, easy search and retrieval, and the security of backup.

4. CFA

Currently there are two that are associated with Southern Tier West that are considered regional priorities for further review: 1 – Fiber Build Project and the STEDO loan fund enhancement project. Awards are expected to be announced in October 2014. Southern Tier West will aide project sponsors in focusing their grants on smart growth and outreach criteria.

5. Community GIS update

Jon Mayr and Max Easton have been working to collect GIS data for several towns across the region including:

- Village of Alfred = 13
- Town of East Otto = 212
- Town of Ellery = 322
- Town of Angelica = 152
- Town of Mansfield = 90, about halfway finished, 1 more day of collection needed. The data
- Dayton – 92

Jon Mayr presented a 2014 Culvert Inventory for the Town of East Otto.

6. ARC Process Update

Kim LaMendola has been working with each of the top applicants in preparation for submitting the final application to NYSDOS by the beginning of October. Each applicant submitted a draft form of their application and are reviewing it with Kim.

Jamestown Community College 3-D Forensics Lab and Belfast Central School STEM Enhancement Program grants have recently been advanced in the ARC process and final contracts should be presented in the next week or two. The Southern Tier Manufactures Productivity Improvement program is still in review as is the Enhancement of Patient Experience Program.

7. Training Update

Over the next several Months STW will hold the following trainings:

- **August** 20 –DOS SEQRA Basics Webinar
- **August** 21-Notary Training
- **August** 22- Audit Findings Training Part 1
- **August**-29 Audit Findings Trainings Part 2
- **September** 10 EAF DOS Webinar Training
- **September**-12 Audit Findings Part 3

- **September** 19 Audit Finding's Part 4
- **September** 30 –NYS Archives Training With Gail Fisher Webinar-Co-Present- Local Government and Social Media
- **Oct**-23 Storm Water Conference
- **Oct**- 29/30 NYS Retirement
- **Nov**-5/6 Planning and Zoning Conference

8. CTG

School Food Service Conference and Food Show - "Connecting Regional Resources to Strengthen Food Service Planning" - Two separate learning tracks feature a variety of workshop presenters that will provide comprehensive information and engaging discussion on trending school food service nutritional changes, best practices, food service program financial management, food procurement, and creative planning and marketing for your school's food service program.

9. Town Consolidation

Over the past few months there have been inquiries as to whether STW can assist in some capacity with consolidation discussions. Staff is starting the process internally to get better familiarized with the technical aspects of town consolidation, in order to either assist the community or provide them the right people to talk to concerning their needs.

10. Southern Tier West Development Foundation

The Foundation held initial discussions concerning its operating structure. Board members are considering approaching the planning board to perform the project review and approval aspect of the foundations operations. Once a formal proposal is drafted, Richard will bring it to the STW Board for review and comment back to the Foundation Board.

11. STEDO/WRC

Update on program ideas and loan funds.

12. Allegany County Famer Neighbor Dinner

Southern Tier West is a SPROUT sponsor of the Allegany County Farmer Neighbor Dinner on Wednesday, September 24, 2014 at the Amity Rescue Squad Hall in Belmont.

13. ARC Validation Visit

A representative from ARC will visit Southern Tier West offices tomorrow to review outcomes and effects of the following ARC funded projects: 2011 Road Scoring, 2010 Fiber Inventory Project, and the 2008 Energy Outreach Program.

New Business

1. Local Foods Program

Richard Zink reported that the STW Local Foods Website was updated. Susan Avery, STW AmeriCorps worker visited every farmers market across the region to get their info to be included on the site. The website Freshlocalwny.com is operational and we will be working to promote it in the coming weeks.

Committee Reports

There were no committee reports.

Public Comment

There was no public comment.

Audit Abstract

Chuck Couture made a motion to approve the July 2014 Audit Abstract. Vince Horrigan seconded the motion and it carried.

Next Board Meeting

The next Regular Board Meeting will be the Annual Meeting, held on September 18, 2014 at 1:00 p.m. Location to be announced.

Adjournment

Norm Marsh made a motion to adjourn the meeting. Vince Horrigan seconded the motion and it carried.