

Municipal News

A publication of Southern Tier West Regional Planning & Development Board's
Center for Local Government & Community Services

JULY 2009



**Southern Tier West Regional
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A NOTE FROM THE EDITOR

As everyone is painfully aware, budgets and finances are being stretched to the limit. So, keeping on top of grant cycles, due dates and application availability becomes very important to most municipalities. Some grants have specific annual application and funding dates. Others provide funding throughout the year. The NYS Assembly publishes the Grants Action Newsletter monthly which lists a variety of State, Federal and Private funding sources. <http://www.assembly.state.ny.us/gan>. Another good source is NYS Co-Funding at www.nyscofunding.org and a site called Federal Funding Tools and Links at <http://staff.lib.msu.edu/harris23/grants/federal.htm>.

Here are some current programs. You will find others discussed further in the Newsletter.

1) This was just released from NYS Energy Research and Development Agency (NYSERDA). This Program provides funding to complete Energy Conservation Studies, which can be used to support applications to upcoming project implementation funding opportunities through NYSEERDA's administration of American Recovery and Reinvestment Act (ARRA) funds. Eligible participants include: municipal governments, public K-12 schools, public universities or colleges, hospitals, and not-for-profits (defined as 501(c)(3)). NYSEERDA will fund 100% of an energy conservation study for local governments (eligible projects include: building energy efficiency, renewable energy and alternative fuels — NOT water/wastewater or other subcomponents) up to a maximum of \$30,000. The funding will be awarded on a first come - first served basis, so act fast!!! Questions on the PON - contact Ben Fox at NYSEERDA — 518-862-1090 x 3444 or email bf2@nyserda.org. <http://www.nyserda.org/funding/0004pon.asp>

2) The 2008-2009 Local Government Efficiency Grant Program Awards were announced this week. Western New York received over \$10 million dollars in funds. Congratulations goes to Canaseraga Central School District for a Records Management Shared Services Analysis; the City of Jamestown for a City and County Sheriff Policy Consolidation; the Town of Portville for a Shared Fueling Program. The 2009-2010 Local Government Efficiency Grant Program Applications and Information are now available online at <http://www.dos.state.ny.us/lgss/sharedservices/2009Grants.htm>. The due date is September 23, 2009 for the General Efficiency Grant Projects, the Efficiency Implementation Grant Projects and the 21st Century Project Demonstrations. High Priority Planning Grant Projects are accepted monthly.

3) Brownfield Opportunity Areas (BOA) Program has state funds available on a continuous basis. More information is available at www.nyswaterfronts.com/BOA. The BOA provides funding for brownfields affected communities to create new development & uses and improve environmental quality.

4) DEC provides funding for a variety of programs including hazardous/solid waste and water quality. They are listed at www.dec.ny.gov/pubs/grants.html.

5) Highway Safety Grants are available for municipalities at <http://www.safeny.com/overview.htm>.
Have a safe, healthy and happy summer!

Eileen Weishan, Editor

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Funding

for the Southern Tier West Center for Local Government & Community Services is received in part by a grant from the Appalachian Regional Commission as well as through annual membership contributions by local governments and annual corporate sponsorships.

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✓ TRAINING SCHEDULE

STATEWIDE TRAINING

August 7: Planning & Zoning Summer School, Erie County Community College by NYCOM, Planning Federation & Association of Towns. Register at www.nycom.org or www.nytonws.org
September 1 - 3: Advanced Accounting Principles & Procedures, Canandaigua Register with NYS OSC by e-mail localtraining@osc.state.ny.us
September 21 - 23: Floodplain & Stormwater Managers Annual Conference, Latham, NY Register at <http://ny.floods.org>
October 19 - 22: Public Works School, Canandaigua by NYCOM www.nycom.org
November 19: Southern Tier West Fall Planning & Zoning Conference, Dunkirk

NYS DOS CODE ENFORCEMENT TRAINING SCHEDULE

You must register online with NYS at www.dos.state.ny.us/code/edu.htm. Most classes are held from 8:00 a.m. - 4:00 p.m.
August 25 - 27: 9C-0696 Basic Course: Inspection Procedures, STW BOCES Center
Sept 9 - Oct 1: 9D-0693 Basic Course: General Construction Principles, STW BOCES Center
November 4 - 6: 9E-0693 Basic Course: Residential Code on NYS, STW BOCES Center
August 13: 26-0040 Structural Issues for the Non-Engineer Building Official, Mayville
November 12: 51-0019 Green Building, Erie County
December 10: 50-0018 Review of the NYS Existing Building Code, Mayville
December 8 - 10: 9F-0691 Basic Course: Building Code of NYS, STW BOCES Center

NYS ARCHIVES

NYS Archives Region 8 Late Summer & Fall Workshop Lineup

For your long-range planning, below is the list of Archives Workshops scheduled to be held in Region 8 this late summer and fall. All of them will be held from 9:00 a.m. to 1:00 p.m. You can register for any of these workshops at: <http://www.archives.nysed.gov/a/workshops/index.html>

August 27: "Managing Your Historical Photographs", Middleport Village Hall
September 17: "Using State Archives Retention Schedules", Orchard Park Town Hall
September 30: "Managing Inactive Records", West Seneca Town Hall
October 6: Microfilm/Imaging, Southern Tier West Offices
November 18: "Electronic Content Management Systems", Amherst Municipal Building
December 2: LGRMIF Grant Application Information: Session 1, Southern Tier West Offices
December 3: LGRMIF Grant Application Information: Session 2, Clarence Town Hall

✓ CODE ENFORCEMENT OFFICIALS "NYS DOH Water Supply & Wastewater Programs and the Residential Code"

NYS Department of Health is presenting a program for Cattaraugus County Code Enforcement Officials to review state health codes and provide guidance for the safe operation and development of private water supplies and wastewater treatment systems. The permitting process specific to Cattaraugus County will also be discussed. This training has been approved by DOS for 3.0 contact hours of Code Enforcement In-Service training. Please Contact Marian Enoch, at the NYSDOH, Western Region Office, by phone at 716-847-4501. DATE: July 28, 2009, 6:00-9:00 pm PLACE: Little Valley Fire Hall. CALL 716-847-4501 to register. ✓

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✓ “BEYOND the FISCAL CRISIS: HOW TO BUILD PARTNERSHIPS and LEVERAGE OPPORTUNITIES”

The New York State Office of the State Comptroller (OSC), in partnership with Cornell University's Community and Rural Development Institute (CaRDI), is sponsoring the OSC Local Government Leadership Institute. The Institute at Cornell University will be held on August 13-14, 2009, involving elected and appointed officials located in 17 counties across the western, central and southern tier regions of New York.

The Honorable Anthony Williams, former Mayor of the District of Columbia, will serve as the keynote speaker of this event. Mayor Williams is a dynamic speaker who brings a wealth of knowledge and experience in managing adverse fiscal conditions on the local level.

Through Mayor Williams' keynote speech, panel discussions, and interactive case studies, the 2009 Institute will focus on these topic areas:

- Comprehensive Planning for Local Governments and School Districts: Planning for the Future
- Thinking Regionally, Acting Locally: How to Develop and Leverage Public and Private Partnerships for Community Development
- Municipal Shared Services: How Do I Know if Entering Into a Shared Services Agreement Will Be Effective?
- Fiscal Difficulties and Economic Underperformance: What InterGovernmental Cooperation Can Do to Help our Regions Address These Critical Issues
- Leveraging Colleges, Universities, and BOCES as Engines for Development; and
- Achieving Greener Communities through Civic, Private, and Government Sector Innovation.

Registration and Agenda: <http://www.osc.state.ny.us/localgov/lgli/cardi.htm>

Contact Information: Cornell University, Phone: 607-255-9510, Email: ach37@cornell.edu ✓

Thomas P. DiNapoli, State Comptroller

New York State Office of the State Comptroller

Local Government Leadership Institute



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Southern Tier West Homepage

Southern Tier West's homepage is www.southerntierwest.org. The page describes Southern Tier West's organization, programs, activities, and events and will contain data and links to other useful and interesting sites. We encourage you to visit our homepage and make suggestions for improving the page so that we can make it more useful to you in the future.

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✓ SOUTHERN TIER WEST ENERGY OUTREACH PROGRAM

The State of New York recognizes the impact that local governments have on the fight against climate change and energy consumption. With many of the Southern Tier West region's municipalities being governed by part time Boards that are often uprooted by the political process, it is difficult for our local governments to consistently create and administer long term policies. One such policy that is absent from many of the region's local governments is a policy on energy. The lack of capacity in energy policy and the escalating costs of energy commodities have continued to strain not only the environment but also the budgets of local governments. Nationwide, government agencies spend more than \$10 billion a year on energy to provide public services and meet constituent needs. Local governments grapple with tightening budgets as nearly one-third of the energy used to run typical government buildings goes to waste.

Working in cooperation New York State Energy Research Development Authority (NYSERDA), Southern Tier West has applied for funding to be able to provide technical assistance to the regions local governments. The main purpose of this project is to provide a detailed look at the many ways local governments can approach energy policy. This would include but are not limited to purchasing practices, consumption, energy efficiency and providing a plan allowing governments to measure the affects of implemented policy changes. By encouraging local government to participate in New York State's Climate Smart Communities initiative, Southern Tier West will work to change the culture in regards to energy policy throughout our region.

Major project activities of the "Southern Tier West Energy Outreach Program" will include the solicitation of local governments to sign the pledge and participate in the Climate Smart Communities Program administered by NYSERDA. As part of the outreach process, Southern Tier West will market and administer one energy forum in each of the three counties of the region. The proposed forums will provide local government officials with a better understanding of the resources available to help develop energy policies. In addition to these meetings, Local government personnel from STW will be available to coordinate topic appropriate meetings with county associations throughout the region. STW will also be able to coordinate energy audits of municipal buildings to be completed by NYSERDA. Participants will be able to use the energy audits as a guide to create an energy policy. The policy in turn can lead to a proactive approach to secure existing and future funding in the area of energy.

If your municipality would be interested in participating in the Southern Tier West Energy Outreach Program, please contact Brian C. Paschen at 716- 945-5301 X206 or email bpaschen@southerntierwest.org. ✓



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AWARDS

✓ STW LOCAL GOVERNMENT AWARD

The Local Government Award is given at the Southern Tier West Annual Dinner in May of each year. Congratulations to Kevin "Fred" Demick, Highway Superintendent, Town of Angelica – this year's award winner!

Southern Tier West relationships with the local county associations have always been very important to the Division of Local Government and Community Services. Recently, a close working relationship has developed with the Town Highway Superintendent's Association of Allegany County, the Cattaraugus County Town Highway Superintendents Association and the Chautauqua Town & Village Highway Superintendents Association. Many Association members have contributed much time and effort into improvement of the associations, creation of new programs and coordination with Southern Tier West. The recent formation of the STW Tri-County Highway Committee has received great support and input from a group of Highway Officials from the Town, County and State level.



Among this group of Highway Superintendents, Kevin has been very proactive and supportive of highway programs, promoting coordination of efforts, regional cooperation, mentoring of new officials and most of all the importance of training for local officials including highway superintendents. He has played a major role in the implementation of STW highway safety training programs and served as a speaker at STW Local Government Conference. He is a member of the Tri County Highway Committee, has been Highway Superintendent for the Town of Angelica since 1996 and Village of Angelica Street Superintendent under a shared services agreement since 1998. He has also served many years as the President of the Town Highway Superintendent's Association of Allegany County. ✓

✓ NYS HIGH PRIORITY PLANNING GRANTS

New York's Secretary of State Lorraine Cortés-Vázquez announced the recipients of 16 High Priority Planning grants awarded from the 2008-2009 Local Government Efficiency (LGE) grant program. These grants, administered by the New York State Department of State, support Governor David A. Paterson's initiative in assisting local governments ability to identify taxpayer savings and improved service delivery efficiencies through shared services and/or consolidations.

The Village of Perrysburg was awarded \$45,000 to study the feasibility of the Village of Perrysburg dissolving into the Town of Perrysburg. Anthony Kota, Perrysburg Village Mayor, said: "The grant is the first step to do this study to see if it is feasible and in the best interest of the residents to dissolve the village. I am looking forward to moving forward with the study.' More information about the Department of State can be found at <http://www.dos.state.ny.us>. Questions about the grant program should be directed to the Program Administrator, Kyle Wilber, at 1-800-367-8488.

Congratulations to the Village of Perrysburg on their award. ✓

Corporate Supporters

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Data Center Affiliate

The New York State Data Center is New York's primary repository of economic and demographic data. The New York State Data Center operates through about 50 state, local, and university coordinating and affiliate organizations around the state. These affiliates maintain Census and related economic and demographic data and provide local information services to local government, business and the public. Southern Tier West is one of these data center affiliates providing data resources for Allegany, Cattaraugus, and Chautauqua Counties. If you're having difficulty locating data or have questions about the program in general, contact John Buzzard (jbuzzard@southerntierwest.org) or call us at 716-945-5301 ext. 208.


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TRAINING OPPORTUNITIES



SMALL WATER SYSTEM OPERATOR TRAINING


You are invited to attend Small Water System Management training, provided by the New York State Department of Health at Clarion Hotel & Conference Center, 30 Lake Shore Drive East, Dunkirk on August 18, 2009. This training is funded by a grant from the Environmental Protection Agency (EPA) and is provided free of charge to operators working at systems serving 3,300 persons or less. Attendees will receive 5.5 contact hours toward operator certification renewal. All training courses will begin at 8:30 a.m. and end at 4:00 p.m. Lunch will be provided. Each training site is limited to 60 operators. Courses fill up quickly, please register as soon as possible to secure your spot. You must register on line at: www.nyhealth.gov/environmental/water/drinking/operate/doh_courses.htm 



STW PLANNING & ZONING TRAINING PROGRAMS


Coordination of the Southern Tier West Fall Planning & Zoning conference is currently underway. We are trying a new format this year in order to have programming available to the most local officials. On November 17, 2009 the first 4-hour program will be presented at Fredonia SUNY Campus from 6:00 - 10:00 p.m. Three topics will be covered, providing 4 hours of required training.

The second 4-hour program will be held at the Southern Tier West Offices in Salamanca on November 18, 2009 from 1:00 - 5:00 p.m. This program will cover the same topics as presented in Fredonia.

More information and exact location details for each program will be provided in registration in October 2009. 



STW LOCAL GOVERNMENT CONFERENCE

I would like to thank all of you who attended the May STW Local Government Conference. We had over 400 local officials attending. I hope the program met your needs even though there were last minute unavoidable program changes. We have read through the surveys, taken note of the suggestions and will begin the planning process for 2010 this fall. Thank you for your input. If you were not able to attend but have suggestions for program topics, please don't hesitate to call Eileen Weishan and talk with her about your ideas. 



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✓ DESIGNING BETTER RURAL COMMUNITIES - - Randall Arendt's Credit Workshop at Chautauqua Suites



On September 29, 2009, a workshop, **Designing Better Rural Communities**, will be presented at the Chautauqua Suites in Mayville from 4:30 – 7:00 pm. Sponsored by Southern Tier West, Chautauqua County Department of Planning and Economic Development and the WNY APA, the two part program is targeted for Planning and Zoning Boards with 2.5 hours credit available. Credits for AICP Certification Maintenance will also be available once approved by the WNY APA. Light refreshments will be served. Look for Registration and further information to be mailed in August and on the Southern Tier West website: www.southerntierwest.org.

The first two segments of the three segment program will be presented by Randall Arendt, nationally renowned designer/planner whose work emphasizes aesthetically pleasing and practical design alternatives for new and existing development projects. He will discuss the new Visualizing our Options: Creating a Better Future guidebook. The Guidebook addresses design recommendations for commercial, industrial, and residential development, and it builds upon the two training sessions conducted in October and November of 2008.

The second segment of Mr. Arendt's presentation will provide a hands-on design exercise in which participants will have the opportunity to apply many of the design principles recommended in the Guidebook to an actual commercial highway corridor wherein they will experience many of the typical problems encountered during strip development projects. A Question and Answer period will conclude the first two segments of the program.

The third segment of the program will be presented by Mark Geise, Deputy Director of the Chautauqua County Department of Planning and Economic Development. Chautauqua County is currently undertaking an initiative to develop a new Comprehensive Plan for the county. The Chautauqua County Legislature authorized and funded this initiative in late 2008 and it is slated to be completed by late 2010. The county is currently in the process of hiring a firm to develop the comprehensive plan, and expect to make a decision by late August of 2009. The primary objective of the plan is to capitalize on the County's natural, built and human assets to create jobs, lower the costs of existing services, and enhance the quality of life for residents while preserving the rural charm of the county. It is envisioned that the plan will be oriented towards projects and programs for a broad range of issues rather than primarily towards land-use as is the case with many community comprehensive plans. The ultimate product will be a prioritized list of implementable projects/programs, supported by policy/mission statements that will be created through a detailed needs assessment. The process and products will be discussed in detail. The workshop will conclude with a Question and Answer period. ✓

Census 2010 It's In OUR HANDS

KEY DATES

FALL 2009

Recruitment begins for local census jobs for 2010 Census operations.

FEB - MAR 2010

Census questionnaires are mailed or delivered to households.

APRIL 2010

Residents fill out and return Census questionnaires.

APRIL - JULY 2010

Census takers visit households that did not return a questionnaire by mail.

DECEMBER 2010

By law, Census Bureau delivers population counts to President for apportionment.

MARCH 2011

By law, Census Bureau completes delivery of redistricting data to states.



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RETURN SERVICE REQUESTED

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✓ DATA TABLE

Highway Mileage by Jurisdiction New York State by County — 2005

County	Total						
	Mileage	State ¹	County	Town	City	Village	Other ²
New York State	113,824	15,075	20,367	58,162	12,176	6,355	1,689
Allegany	1,901	229	344	1,251	—	72	5
Cattaraugus	2,225	362	405	1,204	98	73	82
Chautauqua	2,484	352	552	1,209	182	139	50
STW Totals	6,610	943	1,301	3,665	280	285	136

NOTE: Totals for rows and columns may not add to detail due to rounding.

— Represents zero.

¹ Includes all roadways and applicable parkways that have assigned State Highway numbers.

These highways and parkways are owned by the New York State Department of Transportation.

² Includes mileage under jurisdiction of authorities/commissions and State

Agencies other than New York State Department of Transportation (e.g., Indian Reservations, institution roads, National Park roads, parkways, and toll roads).

SOURCE: New York State Department of Transportation, Highway Data Services, 2007.