



**Southern Tier West Regional Planning & Development Board
Letter-of-Intent
Appalachian Regional Commission
FY2023 Area Development Grant Program**



Prior to submitting this Letter-of-Intent for the FY2023 ARC Area Development Grant Program, contact Dr. Fileve T. Palmer, Program Coordinator to pre-determine eligibility - fpalmer@southerntierwest.org or 716-945-5301, x2205. After which please email all materials.

WHO: In addition to the general contact information, web presence, and name of contact person; provide a brief description of the organization or the applicant municipality and its mission.

Applicant Organization/Municipality Name/ Applicant Street, City, Zip:

Website:		Social media:	
Contact name:		Contact title:	
Contact email:		Contact phone:	

Applicant Organization/ Municipality Description and Mission (limit 150 words):

WHAT: Give a title to the project for which you seek funding. Summarize the main points that describe the project, the goals, and the reason(s) this project is worth funding.

Project title:

Project Summary, Goals, and Reasoning (limit 150 words):

FY2023 Area Development Grant Program

WHEN: Provide a brief timeline that includes proposed project start and end dates, along with any associated milestones that mark accomplishments towards goals, and completion of the project. include sustainability plans.

Project Start & End Dates (month/year):

Milestone(s) at 3, 6 and/or 9 months (limit 50 words):

Project Sustainability Plan (after ARC funds are expended): Describe how you will continue the project’s goals after the grant period ends (limit 150 words).

Performance/ Impact Measures:

Outputs Project Period 12 months	Outcomes 12 mo. Post project completion	Outcomes 3 years post project completion

Area(s) Served (Municipality / County):

Project funding sources:

Funding	Amount	Source	Committed/Pending	Match Rate Percent
ARC Request				
Match – Cash				
Match – In-kind				
Total Match				
Total Project Cost				

ARC Investment Goal:

NYS Implementing Strategy: