

SOUTHERN TIER WEST REGIONAL PLANNING & DEVELOPMENT BOARD

MINUTES – JULY 16, 2024

The regular monthly meeting of the Southern Tier West Regional Planning & Development Board was held on July 16, 2024, at 9:00 AM at the Southern Tier West Offices.

Board Members

Kier Dirlam, Vice Chairman
Deb Root
Jerry Scott
Craig Clark
Robert Keis, Secretary
Crystal Abers
Norm Marsh
Donald Benson
Don McCord, Chairman
Tom Harmon
Donielle Lovell

Representing

Allegany County
Allegany County
Allegany County
Allegany County
Cattaraugus County
Cattaraugus County
Cattaraugus County
Cattaraugus County
Chautauqua County
Chautauqua County
Seneca Nation of Indians

Others Attending

Richard Zink
Kimberly LaMendola
Sarah Phearsdorf
Fileve Palmer
Megan Hagenev

Representing

Staff
Staff
Staff
Staff
Economic Development Corps Fellow

Chairman Don McCord called the meeting to order at 9:00 a.m. Introductions were made, and a sign-in sheet was circulated.

Minutes of the Previous Meeting

Crystal Abers made a motion to accept the May 16, 2024, minutes as distributed. Deb Root seconded the motion, and it carried.

Correspondence

There was no correspondence.

Project Review Report

There were no new project review reports.

Executive Committee Meeting Report

Chairman Don McCord reported that the STW Executive Committee met on July 9th to discuss finances and the long-term direction of Southern Tier West. Chairman McCord appointed a Treasurer, Deb Root, to the Southern Tier West Board. Craig Clark so moved, Tom Harmon seconded the motion, and it carried.

Chairman McCord appointed a nominating Committee for election of Officers at the Annual Meeting in September. Deb Root representing Allegany County, Crystal Abers and Don Benson representing Cattaraugus County.

Chairman McCord distributed a Resolution conveying the roles and responsibilities of the Southern Tier West Finance Committee. Vice Chairman Dirlam made a motion to officially adopt the Resolution as stated. Jerry Scott seconded the motion, and it carried. This Resolution will be included in the Southern Tier West By-Laws.

Southern Tier West will release a Request for Proposal for bookkeeping services.

Executive Director's Report

1. EDA Applications

The Village of Westfield is preparing an application for a water treatment plan system. Olean Business Development Corporation is preparing an application for a revolving loan fund that would coexist and complement STEDO. Chautauqua County is preparing an application for the Ripley Industrial Site.

2. Mineral Basin Solar Project

The project budget is being revised from \$3.7 million over 5 years to \$1.3 million over 3 years. Richard will disburse a copy of the project application to STW Board members for review, with an e-mail response back from each member in support of the project.

3. ARC Program

There are six applicants for ARC Area Development Grant. The projects include Alfred State College, CA-BOCES, Community Care of WNY, JCC, STHSC, and the Town of Mina.

Updates for FY2024 projects: Allegany County's trail planning is open and underway; RISE Recovery Work Program is open and underway; Alfred State EV Project is pending review; YMCA is reassessing original goal to Culture and Tourism; Olean General Hospital is under review.

4. IJA Funds

Ripley Interstate Shovel Ready Site Development Project – under review
Westfield Downtown Redevelopment – under contract
Allegany County Comprehensive Sewer Study Project – under contract

5. INSPIRE

Seneca Strong applied for an INSPIRE grant to rehabilitate local citizens challenged with substance abuse. They are on the path to getting funded with some changes to the project.

6. READY Community Foundations

READY Community Foundations provides no-cost training to assist organizations strengthen operations, programming, and fundraising. Following completion of the training program, participants are eligible to apply for up to \$25,000 in funding with no match required to implement internal capacity-building projects and bolster their organizations as critical local funding sources. Applications are due July 15, 2024.

7. ARC Power 2020

The grant is not completed yet, although ARC is auditing the first three years of the project.

8. STERA Update

The role that STERA currently plays with projects will be changing moving forward, due to new NYSDOT tax implications.

9. Board Members on STW and STERA Board

Southern Tier West is seeking representative from Chautauqua County to serve on the STERA Board, and a representative from Cattaraugus County to serve on the Southern Tier West Board.

10. STW Budget July 2024 through June 2025

A copy of the draft STW Budget 2024-2025 was included in the Board packets for Board member's review. It will be voted on at the September Board meeting.

Southern Tier West Program Reports

Program reports can be found in the Southern Tier West Newsletter – July 2024.

Southern Tier West Affiliation Reports

1. **STEDO**
STEDO will meet in August via Zoom.

2. **STERA**
STERA will meet in October.

3. **STW Angel Fund**
Not active.

4. **STW Development Foundation**
Will meet in August or September.

Committee Reports

The **Local Government Conference Committee** will on July 18th at 10:00 a.m. via Zoom to discuss Fall Planning & Zoning Training 2024.

Public Comment

Kier Dirlam reported that former STW employee Tom Barnes passed away. He worked at Southern Tier West from 1986 – 2002.

New Business

There was no new business.

Audit Abstract

Deb Root moved to accept the June/July Audit Abstracts. Don Benson seconded the motion, and it carried.

ARC Presentations

After the ARC presentations the board ranked the projects in the following categories.

rank	Applicant	Project	Amount Requested	TOTAL BUDGET \$
High	Alfred State College	“MEETing the Challenge: Mechanical and Electrical Engineering Technology Enhancements for NY's STEAM Future”	\$225,105	\$328,135
High	Southern Tier Health Care Systems	The Mobile Integrated Healthcare/Community Paramedicine (MIH/CP) program	\$150,000	\$301,073
Medium	Catt. Allegany - BOCES	Sprouting Knowledge Farms	\$199,649	\$282,595
Medium	JCC OTA clinic	OTA Clinic	\$187,399	\$252,517
Low	Home Care & Hospice	Home Care Hospice	\$200,000	\$283,400
Low	Town of Mina	Restoration & Revival of Historic Log Art Studio	\$200,000	\$650,000

Next Board Meeting

The next meeting of the Southern Tier West Board of Directors will be the Annual Meeting held on September 19, 2024, at 1:00 PM at the Southern Tier West Offices.

Adjournment

Deb Root made a motion to adjourn, Jerry Scott seconded the motion, and it carried.

sjp