

SOUTHERN TIER WEST REGIONAL PLANNING & DEVELOPMENT BOARD

MINUTES – JULY 18, 2019

The regular monthly meeting of the Southern Tier West Regional Planning & Development Board was held on July 18, 2019 at the Center for Regional Excellence in Salamanca, New York.

Board Members

Jerry Scott
Kier Dirlam, Chairman
Chuck Jessup
Chuck Couture
Robert Keis
Don McCord
Jay Gould, Vice Chairman
Joe Galati

Representing

Allegany County
Allegany County
Allegany County
Cattaraugus County
Cattaraugus County
Chautauqua County
Chautauqua County
Chautauqua County

Others Attending

Richard Zink
Sarah Phearsdorf
Craig Klose
Jon Mayr
Halley Kottwitz

Representing

Staff
Staff
Staff
Staff
Staff

Chairman Dirlam called the meeting to order at 1:00 pm. Introductions were made, and a sign-in sheet was circulated.

Minutes of the Previous Meeting

Chuck Couture made a motion to accept the June 20, 2019 minutes as distributed. Chuck Jessup seconded the motion and it carried.

Correspondence

There was no correspondence.

Project Review Report

Bob Keis moved to acknowledge receipt of the Project Review Report, Jerry Scott seconded the motion and it carried.

Executive Director's Report

1. ARC Power Application

The Broadband application is moving forward. Staff is scheduling meetings with partners to finalize details of the project.

2. **USDOL WORC Application**

In coordination with JCC, STW is applying for approximately \$1.9 million for a workforce enhancement grant. The project is entitled "RISE Readiness for Industrial Sector Employment". Awards will be announced prior to the end of September 2019.

3. **Past ARC Projects**

Funds to be recovered from the Wellsville Project will be \$34,838. ARCNet did not close the project due to EDA's final BAMR did not get into ARCNet. The unused funds will be transferred to NYS's available funds this week.

4. **Southern Tier West CEDS**

Staff is updating the 2019 Comprehensive Economic Development Strategy, which will be presented to the Board for approval at the September 19th Board meeting.

The top EDA project priorities to be included in the 2019 CEDS document are as follows:

Allegany County

1. Alfred Center for Technology Transfer
2. Crossroads Infrastructure System Project

Cattaraugus County

1. Portville (Town) Water Line Extension Project
2. Allegany (Town) Exit 24 Wastewater Infrastructure Project

Chautauqua County

1. Dunkirk Harbor Multi-Model Commercial Development Project
2. GATEWAY Center in Ripley, NY

Regional Projects

1. Transload Facility Project Phase 1
2. Southern Tier Extension Railroad Authority Rehabilitation Project
3. Broadband Development Project

Joe Galati made a motion to approve the projects be included into the 2019 CEDS Document as listed, Jay Gould seconded the motion and it carried.

5. **Angel Fund Project**

Craig Clark is signing folks up and Chautauqua County IDA will buy a share.

6. **NYSERDA Contract**

STW contract with NYSERDA is being extended until June 30, 2020. Jerry Scott made a motion to approve, Chuck Couture seconded the motion and it carried.

7. Availability of Funds

STEDO \$118,000; STEDO Agri Business \$10,000*-\$510,000; STEDO Working Capital \$220,708; WRC Downtown Loan \$1,200,000; WRC Working Capital \$38,000; and CCBDC Micro - \$0. *Loans made in the past month \$528,000 should mean \$37,000 by March for STW.

Southern Tier West Program Report

Richard Zink reported on the following STW Programs: Local Government, ARC, Local Foods, Baseline, and GIS and Data Collection.

Committee Reports

1. Future of STW Committee

The Future of STW Committee is being rename the Program Development Committee.

2. Policy Committee

The Policy Committee will meet on September 19th at 10:30 a.m. prior to the Annual Board Meeting, at the Southern Tier West offices.

3. Transportation Committee

The Transportation Committee will meet on August 27th at 10:00 a.m. at the Southern Tier West offices.

4. Water Source Committee

The Water Source Committee will meet on September 24th at 10:00 a.m. at the Southern Tier West offices.

Public Comment

Kier Dirlam reported that the Allegany County Fair was in progress.

Jay Gould reported that the Chautauqua County Fair was in progress.

Old Business

There was no old business.

Audit Abstract

Jay Gould made a motion to approve the June 2019 Sales by Product Service Summary; June 2019 Transaction List; July 2018-June 2019 Profit and Loss Report; and the Reconciliation Report ending 6/30/2019. Chuck Jessup seconded the motion and it carried.

Next Board Meeting

The next monthly meeting of the Southern Tier West Board of Directors will be the Annual Meeting held on September 19, 2019 at 1:00 p.m. at the Center for Regional Excellence.

Adjournment

Jerry Scott made a motion to adjourn at 2:28 p.m., Joe Galati seconded the motion and it carried.

sjp

