

SOUTHERN TIER WEST REGIONAL PLANNING & DEVELOPMENT BOARD

MINUTES – JUNE 17, 2021

The regular monthly meeting of the Southern Tier West Regional Planning & Development Board was held on June 17, 2021 via Zoom and in-person at the Salamanca BOCES Center.

Board Members

Kier Dirlam, Chairman
Chuck Jessup
Jerry Scott
Craig Clark
Robert Keis, Secretary
Chuck Couture
Crystal Abers
Don Benson
Don McCord
Pierre Chagnon

Representing

Allegany County (BOCES)
Allegany County
Allegany County
Allegany County
Cattaraugus County (BOCES)
Cattaraugus County (BOCES)
Cattaraugus County (BOCES)
Cattaraugus County (BOCES)
Chautauqua County
Chautauqua County (BOCES)

Others Attending

Richard Zink
Sarah Phearsdorf
Kimberly LaMendola
Fileve Palmer
Tom Barnes
Jason Eastman
Jon Mayr

Representing

Staff
Staff
Staff
Staff
Staff
Staff
Staff

Chairman Dirlam called the meeting to order at 9:17 a.m. Attendance was taken and recorded.

Minutes of the Previous Meeting

Chuck Couture made a motion to accept the April 15, 2021 minutes as distributed. Don Benson seconded the motion and it carried.

Correspondence

Secretary Keis read the following correspondence:

1. Letter of resignation from the Southern Tier West Board from Joe Galati, Chautauqua County. Joe is moving to Monroe County.

Project Review Report

One new project was sent out since April. Bob Keis moved to acknowledge receipt of the Project Review Report, Chuck Couture seconded the motion and it carried.

Executive Director's Report

1. **ARC Power Grant 2020**

Responses to the ARC POWER 2020 RFP #2 were reviewed by staff and the Allegany County Sheriff's Office reviewed the hardware.

A motion was needed to enter a contract with Southern Tier Wireless to purchase and install hardware for the new CBRS LTE fixed wireless system in Allegany County as outlined in the RFP. Jerry Scott so moved, Chuck Couture seconded the motion and it carried.

2. **NYS Baseline DEC Program**

STW contracted with Encorus Group to work on source water protection plans within our municipalities. NYSDEC requested reaching out to the Village of Fredonia to get started.

3. **CEDS Planning Process**

Staff is working on the 2021 CEDS document that will be submitted to EDA in September. Project lists have been sent out for review, which will be included in the document. Staff has been working on making the CEDS an on-line document.

4. **Southern Tier West Budget**

Richard Zink reported on the Southern Tier West 2021-22 Budget, which was included in the Board packets.

Due to ARC project presentations beginning at 9:30 a.m.; Committee Reports, Affiliations, Public Comment, and Old Business were missed until the next Board meeting.

Audit Abstract

Chuck Couture moved to accept the May/June Audit Abstracts. Bob Keis seconded the motion and it carried.

Next Board Meeting

The next monthly meeting of the Southern Tier West Board of Directors will be held on July 15, 2021 in-person at 1:00 p.m. at the Southern Tier West offices.

Adjournment

Bob Keis made a motion to adjourn at 2:03 PM, Chuck Couture seconded the motion and it carried.

sjp