

SOUTHERN TIER WEST REGIONAL PLANNING & DEVELOPMENT BOARD

MINUTES – JUNE 16, 2022

The regular monthly meeting of the Southern Tier West Regional Planning & Development Board was held on June 16, 2022, via Zoom and in person at the Southern Tier West Offices.

Board Members

Kier Dirlam, Chairman
Chuck Jessup
Deb Root
Jerry Scott
Robert Keis, Secretary
Chuck Couture
Norm Marsh
Crystal Abers
Don McCord, Vice Chairman
Rebecca Wurster
Tom Harmon

Representing

Allegany County
Allegany County
Allegany County (via zoom)
Allegany County (via zoom)
Cattaraugus County
Cattaraugus County
Cattaraugus County
Cattaraugus County
Chautauqua County (via zoom)
Chautauqua County (via zoom)
Chautauqua County (via zoom)

Others Attending

Richard Zink
Sarah Phearsdorf
Tom Barnes
Fileve Palmer
Jon Mayr
Kimberly LaMendola
Jason Eastman

Representing

Staff
Staff
Staff (via zoom)
Staff (via zoom)
Staff (via zoom)
Staff
Staff (via zoom)

Chairman Dirlam called the meeting to order at 1:00 p.m. Attendance was recorded.

Minutes of the Previous Meeting

Chuck Couture made a motion to accept the April 28, 2022, with correction. Chuck Jessup seconded the motion and it carried.

Correspondence

There was no correspondence.

Project Review Report

There were no project review reports.

Executive Director's Report

1. ARC Co-Chairman Visit

Federal Co-Chairman Gayle Manchin visited southern tier New York on May 11, 2022. She toured Alfred State College and LJUNGSTROM in Wellsville. She also spent time in Southern Tier Central, as her visit aligned with the ARC Leadership Institute's meeting in Corning.

2. Appalachian Regional Commission Area Development Projects

Staff is reviewing pre-applications. Applicants will be invited to the Southern Tier West Regional Planning & Development July Board Meeting to provide brief presentations and answer any clarifying questions.

Board members will classify the projects for funding – high to low. Then applicants will finalize their applications to be submitted to NYS Department of State for review and approval.

3. Appalachian Regional Commission Funding

Appalachian Regional Commission received an extra \$3.9 million for NYS Infrastructure Project (economic expansion). Southern Tier West is asking that each county – Allegany, Cattaraugus, and Chautauqua provide one infrastructure project to be submitted to NYS Department of State.

Eighty million was given for multi-state projects (workforce development training). This will be a rolling application - first come, first serve - the RFP will go out in July.

4. CEDS

Staff is waiting for submission of projects from the county Planning & Development Departments. At the STW July Board Meeting, the Board will be asked to re-prioritize EDA eligible projects in perspective counties.

The DRAFT 2022 CEDS will be complete in the end of July, whereupon it will be placed on the STW website for a mandatory 30-day public review. The STW Board will be asked to approve the 2022 CEDS at the STW September Board Meeting, which will be submitted to EDA by September 30, 2022.

5. STW Fiscal Year 2022-2023 Budget

A motion was needed to approve the 2022-2023 STW Budget as proposed. Chuck Couture so moved, Norm Marsh seconded the motion and it carried.

6. Staff Updates

Through a contract with Southern Tier Central and NYSDEC, Southern Tier West is required to hire an employee to work on the Climate Smart Communities Program. Angela Fowler from the Jamestown area will start in this position in June.

Southern Tier West Program Reports

Richard Zink highlighted the activities of the following programs: Local Government, Career Academy, BASELINE, EDA Cares, and GIS Services.

Southern Tier West Affiliation Reports

a/NYSAWG

SCALE consultants will deliver their final report and recommendations to NYSAWG and WNY Foundation by June 30th. Staff will schedule a series of final report reviews and input sessions with project stakeholders throughout the region during July and August. SCALE is amenable to providing revisions or edits to the report based on input received. The final version to be released for the public will be unveiled in late September at a series of report release media events.

Discussions have taken place with the WNY Foundation and SCALE consultants concerning the succession of the regional food system assessment project. SCALE will specifically recommend NYSAWG to be the entity to continue the regional project and that regional philanthropy will support the organization and operational needs to staff and implement the work for the next 3-4 years. There will be several windows of funding opportunities in the next 3 months to various regional philanthropy groups that NYSAWG will submit the request to support the work.

b/STEDO

There are currently 30 outstanding loans with the initial loan amount of \$3,144,349. STEDO has \$668,716k available for funding.

c/STERA

The next STERA meeting will be on October 17, 2022. New members we seated from Cattaraugus and Steuben Counties, and officers elected.

Southern Tier West Committee Reports

a/Program Development Committee

Chairman Dirlam reported that the Committee has not met.

b/Policy Committee

Chairman Dirlam reported that the Committee met to review the final version of the personnel policy.

c/Economic Development/Entrepreneurship Committee

Kier Dirlam reported that the Committee has not met.

d/Local Government Committee

Richard Zink reported that the Committee has not met; a meeting will be scheduled.

e/EDA/ARC Project Committee

Richard Zink reported that a meeting will be scheduled.

Public Comment

There was no public comment.

Old Business

There was no old business.

Audit Abstract

Chuck Jessup moved to accept the May/June Audit Abstracts. Chuck Couture seconded the motion and it carried.

Next Board Meeting

The next monthly meeting of the Southern Tier West Board of Directors will be held on July 21, 2022, at 9:00 AM, followed by ARC project presentations beginning at 9:30 AM.

Adjournment

Norm Marsh made a motion to adjourn, Crystal Abers seconded the motion. The meeting was adjourned.

sjp