

SOUTHERN TIER WEST REGIONAL PLANNING & DEVELOPMENT BOARD

**JUNE 18, 2020**

The regular monthly meeting of the Southern Tier West Regional Planning & Development Board was held on June 18, 2020 at 1:00 PM via Zoom.

**Board Members**

Kier Dirlam, Chairman  
Deborah Root  
Jerry Scott  
Charles Jessup  
Craig Clark  
Robert Keis, Secretary  
Chuck Couture  
Donna Vickman  
Crystal Abers  
Jay Gould, Vice Chairman  
Don McCord  
Willie Rosas  
Lucille White

**Representing**

Allegany County  
Allegany County  
Allegany County  
Allegany County  
Allegany County  
Cattaraugus County  
Cattaraugus County  
Cattaraugus County  
Cattaraugus County  
Chautauqua County  
Chautauqua County  
Chautauqua County  
Seneca Nation of Indians

**Others Attending**

Tony Funicello  
Richard Zink  
Sarah Phearsdorf  
Halley Kottwitz  
Fileve Palmer  
Kimberly LaMendola  
Tom Barnes

**Representing**

Allegany County Intern  
Staff  
Staff  
Staff  
Staff  
Staff  
Staff

Chairman Dirlam called the meeting to order at 1:00 pm. Attendance was taken and recorded.

**Minutes of the Previous Meeting**

Chuck Couture moved to approve the May 21, 2020 minutes as distributed. Crystal Abers seconded the motion and it carried.

**Correspondence**

There was no correspondence.

**Project Review Report**

Robert Keis moved to acknowledge receipt of the Project Review Report, Chuck Couture seconded the motion and it carried.

## Executive Director's Report

### **1. CEDS Planning Process**

The CEDS Planning Process will continue as normal with the final version being submitted to the Board for review at the September Board Meeting. Staff will contact Board members during the upcoming weeks as to their role as CEDS Committee. The 2020 CEDS will be revised substantially from prior years.

Staff will work with StateBook over the next several months, as part of the potential new EDA dollars, to make the data and project portion of the document online and easily accessible.

### **2. ARC Power Application**

The Application was submitted in April and STW is expecting to hear funding determinations by July 2020. There were over 160 project applications received in total, asking for over \$100 million in funding.

### **3. Angel Fund**

To date, there are ten members, and more being accepted. Visit [www.southerntierangelfund.org](http://www.southerntierangelfund.org) for more information.

### **4. NYSAWG**

The line item budget for Rural Revitalization Corporation's project may be slightly different than what was calculated. Once all funds have been expended, RRC will provide a detailed accounting of the grant money expenditures to NYSAWG.

### **5. STW Budget**

Richard Zink presented the STW FY2021 Budget. A motion was made by Jerry Scott to approve the budget, Chuck Jessup seconded the motion and it carried.

### **6. STW ARC Application Letters of Intent**

Staff received and reviewed the letters of intent that were submitted. Staff recommended that the top projects submit additional information prior to August 1. At that time, staff will work with the Board to finalize which applications are requested before September Board Meeting for final approval to be submitted to NYS Department of State.

## **Southern Tier West Program Report**

Richard Zink reported on the following STW Programs:

1. ARC: Letters of Intent Southern Tier West LDD Ranking
2. Local Government: Planning & Zoning Training Webinars, 2021 Annual Local Government Conference
3. NYSERDA: Final Awards will be awarded in September
4. GIS Data Efforts
5. Hemp Project: Continuation of Mapping

## **Committee Reports**

### **1. Program Development Committee**

Richard Zink reported that the Committee met on Monday, June 15, 2020. Discussion was on the new EDA program - how Southern Tier West will move forward with the Resiliency Plan and incorporate it into the planned GIS mapping. At the next Committee meeting usable data will be retrieved for the GIS mapping.

### **2. Policy Committee**

Chairman Dirlam reported that the Committee met prior to the Board Meeting. A draft of the updated STW Bylaws was distributed to Board members for their review and a motion to be made at the July Board Meeting.

Thank you to Don McCord for his lead effort in this process.

### **3. Economic Development/Entrepreneurship Committee**

Chairman Dirlam reported that the Committee met in the beginning of June and discussion was on the next phases of reopening due to the COVID-19 Pandemic.

### **4. Transportation Committee**

The Committee has not met.

### **5. Water Source Committee**

The Committee has not met.

### **6. Local Government Committee**

The Committee has not met; however, Training Webinars have been set up for every Wednesday starting September 9 – November 4, 2020 for Planning & Zoning Officials. There will have to be a discussion on plans for the 2021 Annual Local Government Conference.

7. **Southern Tier Extension Railroad Authority**

STERA met on Monday, June 15, 2020 via Zoom Meeting. Things are running smoothly.

**Public Comment**

Chuck Couture stated that it has been an excellent spring for greenhouse operators and a dry ag season.

Kier Dirlam reported that events such as fairs, concerts, etc. have been cancelled in the counties until September 2020.

Willie Rosas reported that FEMA was coming to look at Chautauqua Lake and repair the wall that was damaged last year.

**Old Business**

There was no old business.

**Audit Abstract**

Jay Gould made a motion to accept the May-June 2020 Audit Abstracts. Chuck Couture seconded the motion and it carried.

**Next Board Meeting**

The next monthly meeting of the Southern Tier West Board of Directors will be held on July 16, 2020 at 1:00 PM via Zoom.

**Adjournment**

Jerry Scott made a motion to adjourn, Deb Root seconded the motion and it carried.

sjp