

SOUTHERN TIER WEST REGIONAL PLANNING & DEVELOPMENT BOARD

MINUTES – OCTOBER 21, 2021

The regular monthly meeting of the Southern Tier West Regional Planning & Development Board was held on October 21, 2021 at 1:00 p.m. at the Southern Tier West Offices and via Zoom.

Board Members

Kier Dirlam, Chairman
Chuck Jessup
Jerry Scott
Craig Clark
Robert Keis, Secretary
Chuck Couture
Crystal Abers
Don Benson
Norm Marsh
Don McCord
Rebecca Wurster
Lucille White

Representing

Allegany County
Allegany County
Allegany County
Allegany County (via zoom)
Cattaraugus County
Cattaraugus County
Cattaraugus County (via zoom)
Cattaraugus County
Cattaraugus County
Chautauqua County
Chautauqua County (via zoom)
Seneca Nation of Indians (via zoom)

Others Attending

Richard Zink
Sarah Phearsdorf
Tom Barnes
Jason Eastman
Jon Mayr
Kimberly LaMendola

Representing

Staff
Staff
Staff (via zoom)
Staff (via zoom)
Staff
Staff (via Zoom)

Chairman Dirlam called the meeting to order at 1:00 p.m. Introductions were made and a sign-in sheet was circulated.

Minutes of the Previous Meeting

Chuck Couture made a motion to accept the September 15, 2021 minutes as distributed. Don Benson seconded the motion and it carried.

Correspondence

There was no correspondence.

Project Review Report

There were no new projects since the last Board meeting.

Executive Director’s Report

1. Federal Funding

Congress passed a continuing resolution (CR), H.R. 5305, thereby averting a government shutdown and keeping the federal government funded through December 3, 2021. Beyond December 3rd, to fund the government for the remainder for the 2022 fiscal year, Congress will either need to adopt another short-term spending bill or complete the twelve appropriations bills that must be passed annually to fund the government.

2. Appalachian Regional Commission Projects

LDD	ARC GOAL #	Applicant	Project	Counties Served	Amount Requested	TOTAL BUDGET \$
STW	Goal 2	Alfred State College of Technology – Wellsville Campus	Diesel Power Systems Laboratory for Skilled Workforce Development	Allegany	\$150,000	214,305
STW	Goal 2	Southern Tier West	Cattaraugus Career Academies	Cattaraugus	\$54,700	\$109,400
STW	Goal 4	Southern Tier Libray System	Workforce Infrastructure & Training Initiative through Allegany County Public Libraries	Allegany	\$125,300	\$187,569
STW	Goal 2	Jamestown Community College	Pro Bono Campus Based OT Clinic	Chautauqua, Cattaraugus, and Allegany + Warren, Potter and McKean in PA	\$105,180	\$210,360
STW	goal 4	Cattaraugus County Economic Development, Planning, and Tourism (EDTP)	Onoville Marina Park Interpretive Kiosk System&Education Curriculum	Cattaraugus	\$21,600	\$43,200.00
				Totals:	\$456,780.00	\$764,834

3. LDD/EDA 2022 Applications

Board approval was needed to apply for the Annual Appalachian Regional Commission funding in the amount of \$300,000. Jerry Scott so moved, Bob Keis seconded the motion and it carried. Board approval was needed to apply for the Annual Economic Development Administration funding in the amount of \$70,000. Deb Root so moved, Chuck Couture seconded the motion and it carried.

4. Good Jobs Challenge

Southern Tier West was approached by Todd Trantum, MAST, to be the lead agency on an application toEDA for their Good Jobs Challenge. There are three components to this program, which will focus on the manufacturing sector. These are: 1) System Development: Help establish and develop a regional workforce training system comprised of multiple sector partnerships; 2) Program Design: Develop the skills training curriculum and materials, and secure technical expertise needed to train workers; 3) Program Implementation: Implement

non-construction projects needed to provide workforce training and connect workers with quality jobs, include wrap-around services.

Staff has been meeting and discussing the program and requirements of a solid application. We are of the mindset this application due mid-January 2022 would be for approximately \$6-8 million to be spent over the next three years. More details will be provided at the December meeting and assuming that all is as expected, board for authorization will be needed to submit the application at that time. We are looking at a 5-county partnership including Warren and McKean.

Southern Tier West Program Reports

Richard Zink reported on the following STW Programs:

- a. **Local Government Program** – Training Webinars
- b. **NYS Archives** – MWBE Requirements being completed
- c. **NYSERDA** – Code Enforcement Training

Southern Tier West Affiliation Reports

Richard Zink reported on the following STW Affiliations:

- a. **STEDO** – Currently 27 outstanding loans; currently \$858,852 available for lending, \$230,000 of which is CARES act monies; since January has closed five loans totaling \$335,000
- b. **WRC** – There was no report.
- c. **STERA** – Met on October 18th – two projects moving forward: 1) Front Street/Queen Street bridges in Olean and 2) Olean Rail Yard project on Constitution Avenue in Allegany
- d. **Southern Tier West Development Foundation** – There was no report.
- e. **Southern Tier West Angel Fund** – Reviewing one project to hire a consultant to do a term sheet.
- f. **NYSAWG** – Are at the halfway mark of the 18-month project; launching a WNY Storytelling Project; Farmers Market Survey Project

Southern Tier West Committee Reports

- a. **Program Development Committee**
The Committee has not met.
- b. **Policy Committee**
The Committee has not met.
- c. **Economic Development/Entrepreneurship Committee**
The Committee has not met. Crystal Abers stated that she would follow up on the Cattaraugus County Legislature’s review of the STW Bylaws.
- d. **Local Government Committee**
The Committee has not met.

e. **EDA/ARC Project Committee**

Don McCord reported that the Committee met and had discussion on the EDA CEDS document. The CEDS document timeline will change, and it will be formatted differently with not so many pages. The document has not reached its full potential – the Committee has a good idea of the direction it needs to go.

Public Comment

Kier Dirlam stated that Southern Tier West needs to focus on getting some Press Releases out to get our story out. Deb Root agreed.

Chuck Couture reported that at the Extension and Farm Bureau Meeting there were approximately 90 folks in attendance.

Old Business

There was no old business.

Audit Abstract

Chuck Couture moved to accept the September/October Audit Abstracts. Chuck Jessup seconded the motion and it carried.

Next Board Meeting

The next monthly meeting of the Southern Tier West Board of Directors will be held on December 16, 2021, at 1:00 PM at the Southern Tier West Offices.

Adjournment

Jerry Scott made a motion to adjourn, Norm Marsh seconded the motion. The meeting was adjourned at 2:11 PM.

sjp