

SOUTHERN TIER WEST HOSTS
Powers & Duties of Newly Elected Officials

SALAMANCA BOCES CENTER
4039 ROUTE 219, SUITE 100, SALAMANCA, NY 14779

THURSDAY, MARCH 13, 2025

5:30 PM Registration 6:00 - 8:00 PM Training

This presentation is designed for both newly elected and incumbent officials, and will provide an overview of the roles and responsibilities of public officers, meeting procedures, and compliance with the Freedom of Information Law and the Open Meetings Law. Questions are encouraged!

PRESENTED BY:

ERIN BRADY SWENSON, BRADY & SWENSON, PC

You can register on-line at www.southerntierwest.org

Registration fee is \$10

REGISTRATION DEADLINE—MARCH 10, 2025

A light snack will be available

For more information, please contact Sarah Phearsdorf at Southern Tier West—716-945-5301 ext. 2200 or e-mail sphearsdorf@southerntierwest.org

REGISTRATION FORM

Powers & Duties for Newly Elected
and Incumbent Local Officials

MARCH 13, 2025

REGISTRATION FEE: \$10

PLEASE REGISTER BY MARCH 10, 2025

NAME: _____

MUNICIPALITY: _____

TITLE: _____

PHONE: _____

E-MAIL: _____

Please mail this registration form with
payment to:

Southern Tier West
4039 Route 219, Suite 200
Salamanca, NY 14779
ATTN: Sarah Phearsdorf

or register online at
www.southerntierwest.org