



SOUTHERN TIER WEST 2021 SPRING TRAINING WEBINARS

APRIL 14, 2021

REAL PROPERTY REVALS

What is a reval? How is a reval completed? Discussion on equalization, followed by Q&A. *Presenter: Daniel Martonis, Cattaraugus County Department of Real Property Services*

APRIL 21, 2021

PROJECT MANAGEMENT: HOW TO EFFICIENTLY COMPLETE A PROJECT

As municipal leaders, you are ultimately responsible for completing projects on-time and within budget. This presentation will provide a planning framework that municipal leaders can adapt to any project regardless of scope, schedule, or budget. You will get equipped with the tools to define project parameters, create a strong communication plan, and build in flexibility to "roll with the punches." *Presenter: Jane Nicholson and Brooke Mayer, MRB Group*

APRIL 28, 2021

BOARD MEMBERS MUNICIPAL ETHICS

Review of the State ethics laws for local government officials and how to recognize conflicts of interest. Overview of conflicts of interests in contract and common law ("appearance of impropriety"), nepotism, holding more than one office, gifts and other common issues. *Presenter: Sarah Brancatella, NY Towns*

MAY 5, 2021

NYSTCA AND IIMC CERTIFICATION

Are you confused with all these acronyms and what they stand for? Are you thinking of furthering your education but feel overwhelmed with the process and requirements? This webinar will answer your questions and give you an understanding of all certification opportunities offered to you as a municipal clerk. *Presenter: Allison Vento, Town of Pomfret*

MAY 12, 2021

INTERNAL CONTROLS & BEST PRACTICES FOR TAX COLLECTION

Representatives from the State Comptroller's Office will discuss internal controls over the collecting and depositing of money, the disbursement of money, maintaining adequate accounting records and reporting responsibilities for tax collection in Towns and Villages. *Presenter: Leslie Richard, Office of the State Comptroller*

MAY 19 & 26, 2021

GOVERNMENTAL ACCOUNTING ESSENTIALS

Most individuals who work in governmental accounting usually start without any prior bookkeeping, governmental accounting, or governmental finance education or experience. With proper training, local government finance staff and leadership can be more confident that their financial reporting is in compliance with New York State laws and regulations and ensure that their procedures for processing and documenting financial transactions are transparent and sound.

These sessions will introduce individuals to the most basic and essential components of governmental accounting and are designed primarily for those with limited or no governmental accounting or bookkeeping experience.

The sessions will include a high-level overview of the following:

- Debits and Credits
- Accounts
- Fund Accounting
- Journals and Ledgers
- The Accounting Process
- Accounting for Capital Projects
- Month End Reconciliations and Analysis
- Year-End Closing Process

Time will also be provided to address your questions.

Presenter: NYSGFOA

All of the Webinars will be held at 2:00 PM via Zoom. You can also register on-line at www.southerntierwest.org/local-government-conference.html. You will receive an e-mail confirmation when you register on-line. Registration is FREE.

REGISTRATION SPRING WEBINARS 2021

NAME:

MUNICIPALITY:

TITLE:

E-MAIL:

Please mail this portion to:
Southern Tier West
4039 Route 219, Suite 200
Salamanca, NY 14779
ATTN: Sarah Phearsdorf

Webinar(s) You Plan To Attend:

- 02/10: Skills that Make Great Board Members
- 02/17: Get What Your Community Deserves
- 02/24: Planning for Community Food Systems
- 03/10: Administration & Enforcement of Zoning
- 03/17: Experiences w/Battery Storage for Solar
- 03/24: Tips for Regulating Telecomm. Facilities
- 03/31: Best Practices for Planning/Zoning Boards
- 04/14: Real Property Revals
- 04/21: Project Management
- 04/28: Board Members Municipal Ethics
- 05/05: NYSTCA and IIMC Certification
- 05/12: Best Practices for Tax Collection
- 05/19: Governmental Accounting Essentials
- 05/26: Governmental Accounting Essentials Cont.

SOUTHERN TIER WEST 2021 SPRING TRAINING WEBINARS

FEBRUARY 10, 2021

SKILLS THAT MAKE GREAT BOARD MEMBERS

This course examines some of the necessary skills needed for new members and should serve as a refresher for more seasoned members alike. Topics include board procedures and applicable laws to more practical matters, including conducting site visits, working with consultants, avoiding ex parte communications, and working with the public. How to build your technical knowledge and find assistance when needed, as well as utilizing the comprehensive plan for your decisions, will also be discussed.

Presenters: Paula Gilbert and Ebony Mapp, NYS Department of State

FEBRUARY 17, 2021

PLANNING BOARD TRAINING: GET WHAT YOUR COMMUNITY DESERVES

What is your motivation for serving on your local planning board? Has your individual and/or the board's collective impact on your community matched your expectations? As citizen planners, most of us volunteer with the goal of helping improve our communities and quality of life. However, this aim often gets sidetracked through the demands of navigating state law, SEQR requirements, local regulations, and political or applicant pressure. How can we balance the legal and political demands put on us with our desire to enhance the places we care about? This will be an interactive session using real world case studies to answer these questions and provide you with a better understanding of how to get results.

Presenter: John Steinmetz, Barton & Loguidice

FEBRUARY 24, 2021

PLANNING FOR A COMMUNITY FOOD SYSTEM

When local officials plan for a community's economic well-being, the food system is often overlooked as a vital asset. Learn the functions that define a food system; how those elements relate to the economic, social, and environmental well-being of a community, and strategies that officials and planners can consider when developing comprehensive plans and other priorities for community and economic development.

Presenter: Kimberly LaMendola, Southern Tier West

MARCH 10, 2021

ADMINISTRATION & ENFORCEMENT OF YOUR ZONING TO PROTECT COMMUNITY CHARACTER

This webinar will cover updating codes, relating codes to the comprehensive plan, role of the Town and Village Boards in establishing policy, implementing the code through Site Plan Review, Special Use Permit and ZBA, and enforcement of conditions and violations.

Presenter: Gary Palumbo, AICP and Richard Stanton, Attorney, Ellicottville, NY

MARCH 17, 2021

EXPERIENCES WITH BATTERY STORAGE WITH SOLAR & STAND-ALONE

Discussion on: 1) the different types of proposed projects and local laws that can be created to regulate battery energy storage; 2) the NYS Model Battery Storage law and how other municipalities have utilized this Model law to create their own battery storage law within their Zoning Code; and 3) the inclusion of battery storage requirements under existing solar energy laws.

Presenter: Drew Reilly, Wendel Companies

MARCH 24, 2021

TIPS FOR REGULATING TELECOMMUNICATIONS FACILITIES

Changes to federal law have placed restrictions on the extent to which local governments can regulate both large telecommunications facilities and the small cell components of a growing 5G network. But that doesn't mean the abilities of local officials to influence telecommunications towers and small cell systems are entirely pre-empted. This course aims to dispel misperceptions and answer questions about the application process for structures that nearly all of us utilize but few of us wish to have right outside our windows.

Presenter: Chris Eastman, NYS Department of State

MARCH 31, 2021

INNOVATIONS & BEST PRACTICES FOR PLANNING/ZONING BOARDS

At times, Planning and Zoning Board members can have the toughest jobs in the community! In addition to the challenges of adhering to state guidelines, the "new normal" has complicated proceedings further. This session will explore new ways to meet old requirements, demonstrate process tracking and organizational tools, and discuss promoting public participation to foster a renewed confidence in community planning.

Presenter: Lance Brabant, SPESC, MRB Group