

[Town Letterhead]
[Town Name]
[Town Hall Address]
[City, State, ZIP Code]
[Phone Number] [Email Address]
[Date]

re: .GOV Program
Cybersecurity and Infrastructure Security Agency (CISA)
U.S. Department of Homeland Security <https://get.gov>

Subject: Authorization Letter for .GOV Domain Request – [RequestedDomain.ny.gov]

Dear .GOV Program Administrator,

I, **[Full Name]**, serving as the **[Title – e.g., Town Supervisor/Mayor/Clerk]** of the **Town of [Town Name], New York**, hereby authorize the request for the **[RequestedDomain.ny.gov]** domain name on behalf of our municipality.

The requested domain will be used exclusively for official government business and public communication purposes, providing residents with secure and reliable access to government services and information.

Below are the details of the designated domain administrator who will manage the domain:

Primary Contact:

- **Name:** [Full Name]
- **Title:** [Official Position]
- **Email:** [Official Email]
- **Phone Number:** [Official Phone]

Additionally, I confirm that the Town of [Town Name] is an eligible government entity and meets all requirements for obtaining a .gov domain under federal guidelines. I understand that we are responsible for maintaining accurate and secure use of this domain.

If further verification or additional information is required, please feel free to contact me directly at **[Your Contact Information]**.

Sincerely,

[Full Name]
[Official Title]
Town of [Town Name]

[Phone Number]
[Email Address]